



BANGALORE ELECTRICITY SUPPLY COMPANY LIMITED

No: BESCOM/BC-45/GM(O)/DGM(VA)/F-3251/11-12/
CYS-26

O/o General Manager (El.),
Operations, Corporate office,
BESCOM, K. R. Circle,
Bangalore - 560 001.

CIRCULAR

- 2 AUG 2011

Sub: Procedure for according vendor approval

Ref: 1. Circular No.BESCOM/GM(T)/BESCOM/BC-20/F-664/
05-06/CYS-188/1-2-06

2. Circular No.BESCOM/GM(T)/BESCOM/BC-20/F-1151/
07-08/CYS-207/16-1-09

3. Circular No.BESCOM/GM(T)/BESCOM/BC-21/F-1151/
08-09/CYS-183/3-2-10

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The following procedure shall be adopted to accord vendor approval/renewal and for empanelment of firms:-

1. The prospective firm shall register the application with office of the General Manager (Operations) with all technical specifications, drawings, attested copies of type test certificates, performance report of the product, manufacturing capability, list of the clients etc., and shall pay the specified fees on intimation from GM (El.)(operations office.
2. The GM (Operation) office shall examine such cases in detail and clarifications with regard to any short comings/requirement of additional information shall be informed to the respective firms.
3. The DGM (Vendor approval) shall verify the type test reports to find out whether they are in conformity with the relevant IS / IEC standards. Also shall verify whether the drawings, GTPs are in conformity with BESCOM requirements/specifications.
4. Competent authority shall depute TA&QC OR any other authorized officer to inspect the factory premises of the firm in order to ascertain the manufacturing capability and testing facilities etc.
5. The authorized officer shall inspect factory premises to ascertain the manufacturing capabilities of the firm and testing facilities available at work site etc., and shall furnish a detailed report in the prescribed format to GM(Operations) duly indicating the total expenses incurred towards such inspections of the firms which are located outside the State of Karnataka.

6. The GM (Operation) shall intimate the firm to pay the inspection expenses through cash /DD to AGM(E&S), Corporate office, BESCO. The DD shall be drawn in favour of AGM(E&S), Corporate office, BESCO.
7. After payment of inspection charges, the GM(Operations) shall place the subject before the Technical Committee along with the approved drawings, verified type test certificates and GTPs etc., for deliberations and necessary approval.
8. Based on the decision of the Technical Committee, necessary Orders will be conveyed by way of Official Memorandum by the GM(Operations) to the applicants.
9. Submission of relevant type test certificate as per the IS/IEC standards is mandatory for all the materials (except for hardware materials) for which vendor approval is sought. Type test certificates shall be from any NABL accredited laboratories only. Type test certificates issued by any agencies outside India will not be accepted.
10. The type test certificates for various tests done shall be on the same sample, wherever possible. For example: The short circuit test, lightning impulse voltage withstand test, Measurement of unbalance current, temperature rise & permissible flux density & over fluxing test, Air pressure Test conducted on the transformer shall be on the same sample for all the tests.
11. The test certificates for HT metering cubicle shall be valid for the particular CT ratio only. For example if the metering cubicle is tested with CT ratio of 5/5 A the approval shall be given to HT metering cubicle with CT ratio 5/5A only.
12. Only BEE star rating Distribution transformers of capacities 25, 63 & 100 KVA shall be considered for vendor approval. In case of 250 KVA Distribution transformer conventional type shall be considered.
13. The validity period of type test certificate shall be reckoned as 5 years from the date of testing.
14. Vendor approval shall be given upto the date of expiry(5 years from the date of testing) of the type test report (earliest of all test reports of various test done on a particular products). In case of hard ware materials the vendor approval shall be given for period of 2 years only.

15. Submission of performance certificate of the equipment within the BESCOM area is mandatory for renewal of vendor approval.
16. Minimum period of satisfactory working to be specified in the performance certificate shall be one year. The jurisdictional O&M Executive Engineer (Elect.), shall give confidential performance report of the product under consideration for vendor approval.
17. The material /products specified in the Schedule of Rates of BESCOM shall only be considered for vendor approval. If necessary GM(Procurement) shall be consulted.
18. Registration & Processing fee is Rs.10,000/- for both fresh approvals and renewal of approvals.

The procedure shall come into effect from the date of issue.

Earlier circulars stands cancelled.


General Manager (Operation)
BESCOM

Copy to:-

1. All the chief Engineers Elect., C,O&M Zones, BESCOM.
2. The Chief General Managers (Projects), BESCOM
3. The General Managers Elect., TA&QC/Procurement, BESCOM
4. All Superintending Engineers Elect., O&M Circles, BESCOM
5. All Executive Engineers Elect., O&M Divisions, BESCOM
6. Sri. K. Ramakrishna, General Manager representing IEEE, Bangalore Section.
7. Sri. S. Chandrashekar, Chairman, CII Karnataka & Managing Director, Boruka Power Corporation Ltd., representing Confederation of Indian Industry, Bangalore.
8. Sri. T. Raghunatha, Joint Director, distribution systems division, representing Central Power Research Institute, Bangalore.
9. Sri. M.S. Basavaraju, Deputy Chief Electrical Inspectorate, Bangalore, representing Chief Electrical Inspectorate, Bangalore.
10. Sri. G.S. Ananda, Deputy General Manager – Commercial, representing M/s KAVIKA, Bangalore.
11. Pro. L. Satish, Department of Electrical Engineering, IISc., representing Indian Institute of Science, Bangalore.
12. Office Copy / M.F.